



## Information concerning personal data protection in connection with access control records in place at the facilities and premises of Operator Gazociągów Przesyłowych GAZ-SYSTEM S.A. (GAZ-SYSTEM)

### Why do we need your personal data?

We collect your personal data as it is necessary to verify the identity (based on the name and ID number) of persons entering GAZ-SYSTEM's premises or facilities in order to ensure safety of persons and property in the facilities and premises protected by GAZ-SYSTEM, and to maintain the secrecy of information the disclosure of which could cause prejudice to the interests of GAZ-SYSTEM.

Failure to provide this information will result in the withdrawal of permission to remain on the premises or facilities of Gas Transmission System Operator GAZ-SYSTEM S.A.

### Whom do we share personal data with?

Recipients of the data may include:

- our employees or co-workers,
- members of GAZ-SYSTEM organisational units,
- entities authorized under applicable law (including but not limited to courts, state authorities, institutions),
- entities providing services to GAZ-SYSTEM S.A. under specific agreements, in particular entities that provide security services, IT service providers, postal and courier services, as well as document shredding and archiving services,

### Do we transfer the data to third countries or international organizations?

We do not transfer personal data to third countries or international organisations.

### What is the legal basis for data processing?

Your personal data is subject to processing on the legal basis of:

- Article 6(1)(f) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter „GDPR”, which means that the provision of your personal data is requisite:
  - to ensure the safety of the Company's personnel and property, as well as the Company's trade secrets in accordance with Article 5(2) item 3(c) of the Act of 22 August 1997 on the protection of persons and property, insofar as it concerns the provision of mandatory protection for areas and facilities of importance to national defence, the state's economic interests and public safety, to the extent described for the purposes of processing,
  - to determine, investigate or defend against possible claims in connection with Article 291 of the Labour Code and Article 118 of the Civil Code, which may be brought in connection with the handling of claims regarding entry and presence on the Controller's premises,
- pursuant to Article 6(1)(c) of the GDPR imposing a legal obligation on the Controller with respect to the storage of personal data for archiving purposes in accordance with the Act of 14 July 1983 on the National Archival Resources and Archives.

### How long shall we process the data?

Your personal data will be processed for the period necessary to demonstrate that authorised persons have been present on the premises and facilities in accordance with the procedure adopted in this regard and in accordance with applicable legislation, as well as for the period necessary to keep the data for archival purposes.

### Where do we get the personal data from?

We have obtained your personal data either directly from you during access control procedure upon entering the premises, or indirectly from a third party with whom we have concluded a contract and who has designated you to perform the contract or service on GAZ-SYSTEM's premises.

### What data categories do we process?

The following personal data categories are currently processed:

- Basic data (for identification purposes) such as name and surname,
- Other identification details (for the purpose of access control upon entering GAZ-SYSTEM premises), such as ID card number or serial number of other documents with holder's photo, and the company name.

### What are your rights?

You have the right to:

- access your personal data, namely you are authorized to obtain information what data is processed, in what manner and for what purpose,
- rectify, i. e. demand that the data be updated if they were collected incorrectly,
- delete the personal data, i. e. demand the removal of your personal data in whole or in part. If the request is justified, we shall immediately delete such data,
- restrict the processing, i. e. demand that we limit the personal data processing to their storage. The limitation of the processing may be repealed after the circumstances justifying the limitation of the processing cease to exist,
- object to the processing, i. e. demand that we cease to process your personal data for the purpose specified above if you consider that such processing of the data provided infringes your rights,
- file a complaint with the President of the Office for Personal Data Protection (Prezes Urzędu Ochrony Danych Osobowych) if the processing of your personal data violates the applicable provisions of GDPR.

### Do we make automated decisions including profiling?

We do not make automated decisions, and we do not carry out profiling based on your personal data.

### Contact – where to exercise your rights or obtain more information?

The Controller of your personal data is **Operator Gazociągów Przesyłowych GAZ-SYSTEM S.A. with the registered office in Warsaw** at ul. Mszczonowska 4, 02-337 Warszawa. You may exercise your rights (or obtain more information) at: [rodo@gaz-system.pl](mailto:rodo@gaz-system.pl)