



**Privacy notice for natural persons designated as representatives upon the execution of contracts with Operator Gazociągów Przesyłowych GAZ-SYSTEM S.A. (GAZ-SYSTEM) and for persons indicated as business contacts in contracts executed with GAZ-SYSTEM or for the purposes of the performance of such contracts**

**Why do we need your personal data?**

We collect your personal data because they are necessary for us to determine the authorization to conclude or execute contracts, as well as to maintain business contacts in connection with the conclusion and performance of the agreement, the party to which is the entity indicating you as a representative for conclusion or performance of the agreement or to contacts related to conclusion or performance of the agreement.

**Who do we share the data with?**

Data may be received by the following entities:

- our employees or associates,
- members of GAZ-SYSTEM bodies,
- entities authorized under the applicable law (in particular courts, public authorities, institutions),
- entities providing services to GAZ-SYSTEM on the basis of the concluded agreements, in particular entities providing IT, new technologies, postal and courier services, services for destruction and archiving of documents, accounting and finance services, services for the protection of persons and property.

**Do we transfer personal data to third countries or international organizations?**

We do not transfer personal data to third countries or international organizations, which do not protect them appropriately.

**What is the legal basis for the processing?**

The legal basis for the processing of your personal data is Article 6 section 1 letter f) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter referred to as the "GDPR", which means that your personal data are necessary for us to determine the authorization to conclude or execute contracts and maintain business contacts in connection with the conclusion and performance of the agreement the party to which is the entity indicating you as a representative for conclusion or performance of the agreement or to contacts related to conclusion or performance of the agreement.

**How long will we process your personal data?**

Personal data will be processed for the period necessary to perform of the subject of the contract and to maintain contacts related to conclusion and performance of the agreement, as well as for the period necessary to keep the agreement for archiving purposes.

**Where did we get the data from?**

We obtained the personal data from the entity with which we concluded the agreement, and which indicated you for conclusion or performance of the agreement or for contacts related to conclusion or performance of the agreement.

**What categories of data do we process?**

The following categories of personal data are currently being processed:

- Basic data (for identification purposes) such as name and surname,
- Contact details (for contact via regular mail, telephone or e-mail) such as telephone number, entity's registered seat address, e-mail address,
- Other identification data entered in appropriate registers or indicated in powers of attorney or other documents (in order to verify the right to conclude or perform a contract), e.g. PESEL, function / official position, address of residence, ID card number indicated in the provided documents or appearing in the appropriate registers.

**Do we make automated decisions, including your identification?**

We do not make automated decisions, including those related to your identification based on personal data.

**What are your rights?**

You have the right to:

- access your personal data, i.e. the right to obtain information on what data, how and for what purpose are processed by us,
- rectify, i.e. request the update of the data if it turns out that incorrect data were collected or are no longer up to date,
- delete your personal data, i.e. request the deletion of all or part of your personal data. If the request is justified, we will immediately delete the data,
- limit the processing, i.e. request the limitation of the processing of data to their storage. The processing restriction may be revoked after the conditions justifying the processing restriction ceased to exist,
- object the processing, i.e. stop the processing of your personal data for the purpose stated above, if in your opinion we violate your rights in connection with the processing of the data provided,
- file a complaint against us with the President of the Personal Data Protection Office if you believe that the processing of your personal data violates the law.

**Contact - Where can I exercise my rights or obtain more information?**

The controller of your personal data will be Operator Gazociągów Przesyłowych GAZ-SYSTEM S.A. with its registered office in Warsaw, Mszczonowska 4, 02-337 Warsaw. You can exercise your rights (or obtain more information) by communicating with us through: [rodo@gaz-system.pl](mailto:rodo@gaz-system.pl)

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